

RE/MAX Advanced, Inc.

1018 Centre Ave, Fort Collins, CO 80526

(970) 221-5995 | 1-800-846-0211 | www.ftcollinshomes.com

Moving Checklist– Moving Tips

This checklist can help you through the months ahead as well as save you valuable time and money throughout your move.

1-2 MONTHS BEFORE

- Select a moving company or rent a truck. Lock in dates. Get references from people who have moved recently. Compare written bids. Ask for a binding estimate.
- Read the mover's contract before signing– it should include the total cost, a shipping inventory, liability insurance, and pick up and delivery dates.
- Take Inventory. Decide what to keep, give away, donate, or sell.
- Get boxes and pack items you don't often use.
- Make file for moving-related documents. Keep all receipts– expenses may be tax deductible.
- Complete change of address for publications at the post office.
- Ask your bank, doctor, dentist, and lawyer to recommend colleagues at your new address, or advise you how to get connected.
- Make arrangements for moving financial and medical records. If you're taking medications, or need certain prescriptions, contact a pharmacy at your new location.

2 WEEKS BEFORE

- Remove and pack any items in your attic, crawl space or storage areas.
- Arrange to have utilities stopped at your old address and started at your new home.
- Contact the following: Phone– Cable– Water– Heat/Electric– Trash Removal
- Give your new address to friends and business colleagues. First-class mail is forwarded free for one year.
- Start using frozen food, canned goods, and other items difficult to move.
- Figure out how you want to transport your pets. Consider boarding them until you're settled.
- Decide how to transport plants– in your car or by plane– or whether you want to give them away.
- Plan a morning or afternoon for your family to visit places they like and are leaving behind.
- Have a simple going away party, an open house or a BBQ, to say good-bye, cement friendships, and launch your move.

- Consider booking hotel rooms near your home, along your route, and at your new destination, to smooth your transition.
- Have rugs and draperies cleaned and appliances professionally disconnected, when necessary.

1 WEEK BEFORE

- Keep pathways to exits of home clear in an effort to assist the movers.
- Pack a survival kit including:
 - Basic Tools: hammer, screwdrivers, pliers, tape measure, flash light, pocket knife, trash bags.
 - Bathroom Items: towels, soap, and toilet paper.
 - Kitchen Needs: paper towels, cleansers, snacks, paper plates/ cups and plastic utensils.
 - Other: eyeglasses, prescription drugs, checkbook, telephone, charge cards, change of clothes, pet food.
- Cancel newspaper, milk, housecleaning, and lawn care.

THE DAY BEFORE

- Disconnect TV, stereo, computers, and other electronic devices- pack them in boxes.
- Disconnect any appliances or fixtures. Detach can openers, mirrors, etc. To make it easier for the movers.
- Make sure you have moving document files along with the keys and a map to your new home.
- Call your moving company to confirm the time of your move.

PACKING TIPS

- Do one room at a time.
- Reinforce the bottoms of the boxes with tape.
- Put heavy items in small boxes, lighter items in large boxes.
- Wrap fragile items individually and pad with extra padding.
- Put hardware belonging to any furniture piece in plastic bag and tape to item.
- Put all lamp shades together in one box.
- Don't overload boxes.
- Mark each box clearly with name, contents, and destination room (kid's room, kitchen, basement, etc.)



NOTES: