



Address Change Checklist!

- The U.S. Postal Service (USPS). You can update your address one of **three** ways:
 - Submit your address change via the Internet. You will need a valid e-mail address to receive the USPS confirmation, and a credit or debit card.
 - Complete a change of address by phone -- 1-800-ASK-USPS.
 - Fill out Form 3575, the official mail forwarding change of address order. You can get the form from your post office or print it from the USPS Website. (<https://www.usps.com/umove/>)

After you file the change, you can expect a move validation letter to arrive at your old address, unless you've already moved. In addition, seven to 10 days after your COA effective date, a confirmation letter will be sent to your new address, as well as a welcome kit, which contains helpful information, a community guide, special offers and coupons.

- Bank and Credit Card companies
- Your doctor, dentist, optometrist and other medical professionals you see regularly
- Your place of employment
- Your financial institution
- Your utilities, cable, phone and internet providers
- Your health, life, car, vision/dental/catastrophic, rental and/or home insurance companies
- Your child's school, doctor, babysitter, music instructor, and others who provide paid services
- Your pet's veterinarian and kennel
- Your alma mater
- Circulation departments of magazines, newspapers and catalogues you subscribe to
- Friends & family, particularly those who go through the trouble to send holiday cards and paper invitations